Oracle FLEXCUBE Core Banking

Customer Information Reports Manual
Release 11.7.0.0.0

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Customer Information Reports Manual
May 2017

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1. Preface

1.1. Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2. Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

1.3. Access to OFSS Support

https://support.us.oracle.com

1.4. Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the Reports Manual

Introduction provides brief information on the overall functionality covered in the Reports Manual

Chapters are dedicated to individual reports and its details, covered in the Reports Manual

1.5. Related Information Sources

For more information on Oracle FLEXCUBE Core Banking Release11.5.0.0.0, refer to the following documents:

- Oracle FLEXCUBE Core Banking Licensing Guide

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2. Customer Information Reports

A report is a document that is illustrated with the help of information, and tailored to a given situation and audience. The primary purpose of a report is to provide information. However, reports may also include additional information, such as suggestions or conclusions that indicate possible future actions which the report reader might take. Reports can be public or private.

Advice is generally a written proof of a service performed, funds transferred, or a payment that is received or made. It can also be a recommendation that advises a customer about specific investment asset allocations based on age and circumstances.

Oracle Flexcube supports report generation in PDF, HTML and Excel formats. Based on the system configuration the reports can be generated in any of the above mentioned format.

Note 1: Reports can be generated by using the **Report Request** (Fast Path: 7775) option. Reports can be viewed/printed using the **Advice/Report Status Inquiry** (Fast Path: 7778) option. The above screens can be accessed by navigating through the following path: **Transaction Processing** > **Internal Transactions** > **Reports**.
Note 2: Report Codes precede the Report Names. Unlike the User Manual where the Fast Path preceding the Topic Title indicates the access for the screen, the Report Code is simply a unique code for the report.

Reports are categorized under:

- Adhoc Reports
- Batch Reports

2.1. Adhoc Reports

Adhoc reports are generated on demand or on request. Reports and advices can be requested from the Report Request screen. Adhoc reports can be viewed and generated using the teller login or the system operator login.

List of Adhoc Reports:

- Customer_Information Reports

Customer Information Reports

The customer information reports include those reports that are specific to the customers basic information details, audit trail details, combined statements, etc.

List of Customer Information Reports:

- BA115 - Operating Instructions Not Captured
- "CI105 - Customer Without Accounts " on page 10
- CI112 - COMBINED STATEMENT OF ACCOUNTS
- "CI115 - Signatures not Captured " on page 12
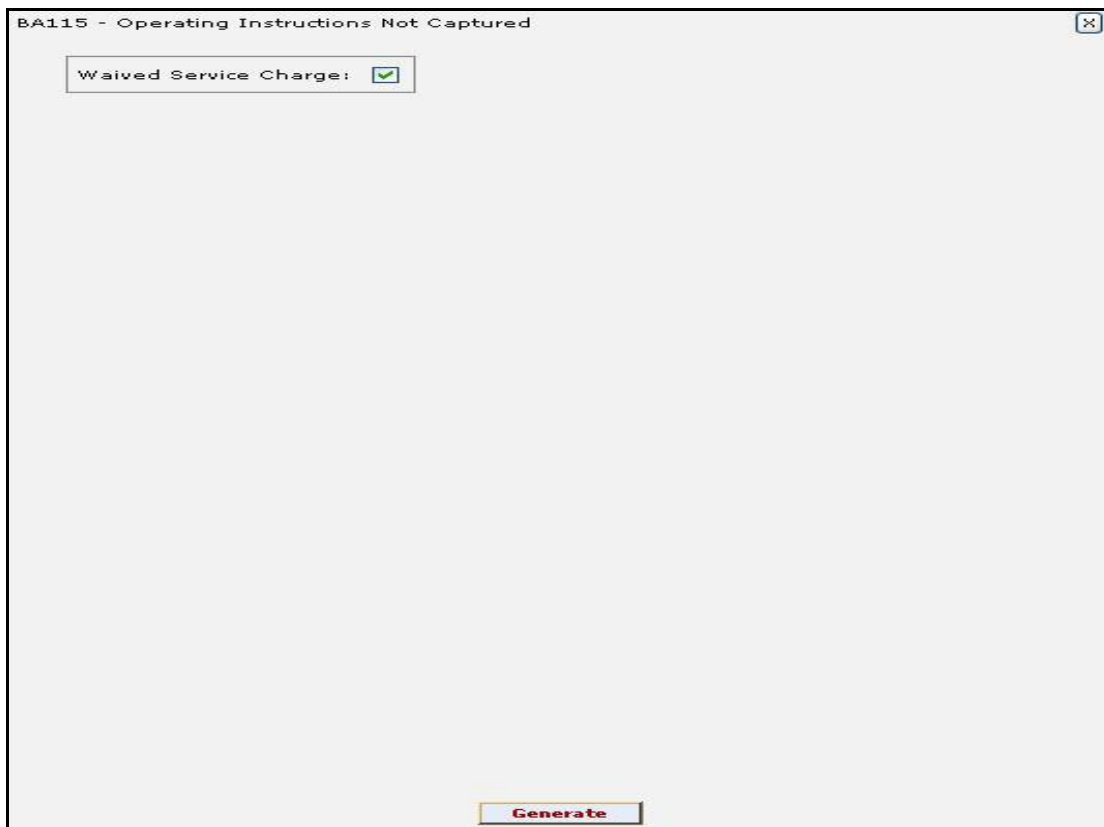
BA115 - Operating Instructions Not Captured

The **Account Operating Instruction Maintainence** (Fast Path: CIM28) option facilitates the user to maintain operating instructions for an account. This instruction will be displayed by the system along with the customer signature during financial transaction processing. An audit trail report can also be generated for addition / modification / deletion of account operating instructions.

This adhoc report enlists accounts for which maintenance of the operating instructions not done till the process date. Each column of this report provides data about Account Number, Customer ID, Name, Account Opening Date and Officer ID.

To generate the Operating Instructions Not Captured Report

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Ensure that the **Adhoc Reports** button is selected.

3. Navigate through **Customer Information > Customer Information > BA115 - Operating Instructions Not Captured.**

4. The system displays the **BA115 - Operating Instructions Not Captured** screen.

5. By default, the **Waived Service Charge** check box is selected. Clear the check box if you want to apply the service charge for the report.

6. Click the **Generate** button.

7. The system displays the message "Report Request Submitted". Click the **OK** button.

8. The system generates the **Operating Instructions Not Captured Report**. For reference, a specimen of the report generated is given below:

```
Bank    :240      DEMO BANK              FLEXCUBE              Run Date : 18-NOV-2015
                               OPERATING INSTRUCTIONS NOT CAPTURED    Run Time : 1:04 PM
Branch :9999     DEMO BANK 9999
Op. Id :TRAHUL                         As Of:06-Jan-2015              Report No: BA115/1

Account Number   Customer ID   Name                    A/C Opening Date   Officer ID

50300000000764   605441        KARNA                   31-OCT-2014        TKARUNA9999
50300000000712   605288        SHANK BASE              30-SEP-2014        TNISHANK9999
50300000000484   605348        NISHANK5.1              15-SEP-2014        TNISHANK9999
50300000002323   605779        ALERT29 ALERT           31-MAR-2015        TNOMITA9999
50300000002582   605779        ALERT29 ALERT           30-APR-2015        TNOMITA9999
50300000002273   606053        ALERT134 ALERT          15-MAR-2015        TNOMITA9999
50300000002721   605727        ALERT16 ALERT           30-JUN-2015        TNOMITA9999
50300000002731   605727        ALERT16 ALERT           30-JUN-2015        TNOMITA9999
50300000002912   605727        ALERT16 ALERT           31-DEC-2015        TNOMITA9999
50300000002072   605779        ALERT29 ALERT           28-FEB-2015        TNOMITA9999
50300000002783   606053        ALERT134 ALERT          15-AUG-2015        TNOMITA9999
50300000002859   605727        ALERT16 ALERT           31-OCT-2015        TNOMITA9999
50300000002862   605727        ALERT16 ALERT           31-OCT-2015        TNOMITA9999
50300000002441   605727        ALERT16 ALERT           31-MAR-2015        TNOMITA9999
50300000002451   605727        ALERT16 ALERT           31-MAR-2015        TNOMITA9999

Bank    :240      DEMO BANK              FLEXCUBE              Run Date : 18-NOV-2015
                               OPERATING INSTRUCTIONS NOT CAPTURED    Run Time : 1:04 PM
Branch :9999     DEMO BANK 9999
Op. Id :TRAHUL                         As Of:06-Jan-2015              Report No: BA115/2

Account Number   Customer ID   Name                    A/C Opening Date   Officer ID

50300000002632   605779        ALERT29 ALERT           31-MAY-2015        TNOMITA9999
50300000002951   606053        ALERT134 ALERT          15-MAR-2016        TNOMITA9999


                               *** End of Report ***
```

CI105 - Customer Without Accounts

A customer ID is created at the onset of any customer relations at the bank. Customers of various class (Resident/Non-resident, Corporate/individual) subsequently open accounts in various product categories like TD, CASA, Loans, etc. by linking the unique customer ID created. However there may be a set of customers created, for whom the account linking is yet to be completed or links to all the existing accounts have expired. This report lists details of such customers.

This is a list of customers for whom no accounts are opened/maintained for the given period. This report is generated in adhoc mode and each column of this report provides data on Customer ID, Date, Customer Type, National ID and Customer Full Name.

To generate the CUSTOMER WITHOUT ACCOUNTS REPORT

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Ensure that the **Adhoc Reports** button is selected.

3. Navigate through **Customer Information > Customer Information > CI105 - CUSTOMER WITHOUT ACCOUNTS**.

4. The system displays the **CI105 - CUSTOMER WITHOUT ACCOUNTS** screen.

Field Description

Field Name	Description

Field Name	Description
From Date[DD/MM/YYYY]	[Mandatory, dd/mm/yyyy] Type the valid start date for the report. This date should not be greater than To Date.
To Date[DD/MM/YYYY]	[Mandatory, dd/mm/yyyy] Type the valid end date for the report.
Branch Code	[Mandatory, Numeric, Five] Type the valid code of the branch for which the report needs to be generated.
Waived Service Charge	[Optional, Check Box] Select the check box to waive the service charge.

5. Enter the appropriate parameters in the **CI105 - CUSTOMER WITHOUT ACCOUNTS REPORT** screen.

6. Click the **Generate** button.

7. The system displays the message "Report Request Submitted". Click the **OK** button.

8. The system generates the **CUSTOMER WITHOUT ACCOUNTS REPORT**. For reference, a specimen of the report generated is given below:

```
Bank    :   765            DEMO Bank              FLEXCUBE                          Run Date :   15-MAR-2017
                                          UNMAINTAINED CUSTOMERS REPORT              Run Time :   4:24 PM
Branch :    2001    Nariman_Head Office
Op. Id :    TARINDAM                   FROM: 01-JAN-2017 TO: 01-MAY-2017             Report No:  CI105/1

Customer ID     Date          Customer Type                    National ID      Customer Full
Name

Branch : 1300 - CO_Region

1894969         24-JAN-2017   INDIVIDUAL - FULL KYC            ADS7889          Gopi
Sharma
1894970         24-JAN-2017   INDIVIDUAL - FULL KYC            ADS4142          Gopi
Sharma
1905689         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203006     1300 20101
0048
1905690         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203014     1300 20101
0048
1905691         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203022     1300 20101
0048
1905692         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203030     1300 20101
0048
1905693         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203038     1300 20101
0048
1905694         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203046     1300 20101
0048
1905695         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203054     1300 20101
0048
1905696         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203062     1300 20101
0048
1905697         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203070     1300 20101
0048
1905698         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203078     1300 20101
0048
1905699         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203086     1300 20101
0048
1905700         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203094     1300 20101
0048
1905701         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203106     1300 20101
0048
1905702         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203114     1300 20101
0048
1905703         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203122     1300 20101
0048
1905704         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203130     1300 20101
0048
1905705         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203138     1300 20101
0048
1905706         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203146     1300 20101
0048
1905707         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203154     1300 20101
0048
1905708         24-JAN-2017   INDIVIDUAL - FULL KYC            THURS0203162     1300 20101
```
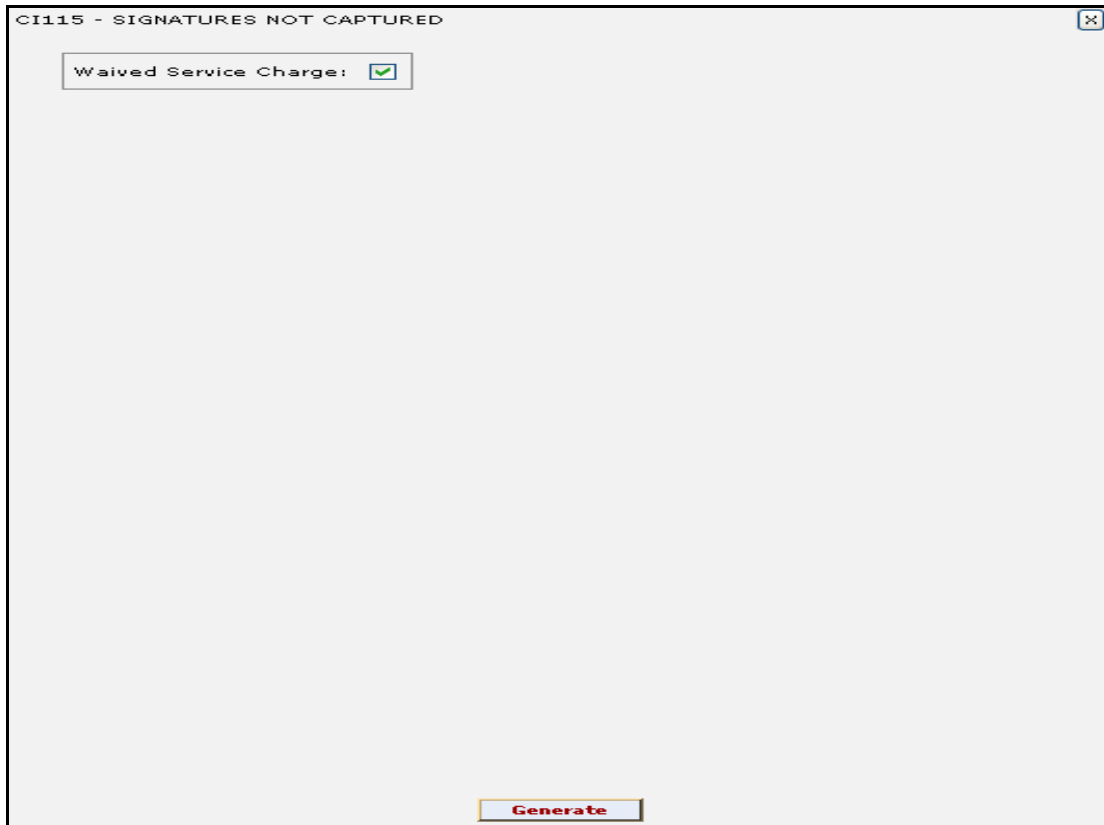
CI115 - Signatures not Captured

While opening accounts, customer's signature / photographs / thumb impression are captured and linked to the account. This facilitates the signature verification in the system at the time of making payment. Capturing of signature is all the more important in the core banking scenario, as customers can withdraw from any branch of the bank. Branches can generate this adhoc report, and capture the missing signature in the system.

This is an exception report of signatures of customers not captured in the system. Each column of the report provides information about Customer ID, Customer Name, Opening Date and Authoriser ID.

To generate the SIGNATURES NOT CAPTURED Report

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Ensure that the **Adhoc Reports** button is selected.

3. Navigate through **Customer Information > Customer Information > CI115 - SIGNATURES NOT CAPTURED**.

4. The system displays the **CI115 - SIGNATURES NOT CAPTURED** screen.

5. By default,the **Waived Service Charge** check box is selected. Clear the check box if you want to apply the service charge for the report.

6. Click the **Generate** button.

7. The system displays the message "Report Request Submitted". Click the **OK** button.

8. The system generates the **SIGNATURES NOT CAPTURED**. For reference, a specimen of the report generated is given below:

```
Bank   :  7        DEMO  Finance Ban         FLEXCUBE              Run Date :  15-MAR-2017
                  |    |         |            |  SIGNATURES NOT CAPTURED    Run Time :  11:05
Branch :  2001    Nariman_Head Office
Op. Id :  TARINDAM                        As 0f: 01-May-2017          Report No:  CI115/[page_no

Customer ID       Customer  Name                          Opening  Date    Auth  Id
_____

1891867          Gopi Sharma                             02/12/2016       SYSTELLER
1891868          Gopi Sharma                             02/12/2016       SYSTELLER
1891869          LENOVO INDIA                            02/12/2016       SUSHILM
1891870          ICICI BANKL LTD                         02/12/2016       SUSHILM
1891871          HDFC BANK LTD                           02/12/2016       SUSHILM
1891872          WALKIN CUSTOMER                         02/12/2016       SUSHILM
1891873          MAHINDRA AND MAHINDRA                   02/12/2016       SUSHILM
1891874          AUSow G AUSOW                           02/12/2016       SYSTELLER
1891875          KRISHNA MOORTHY                         02/12/2016       TELLER7
1891876          YAMUNA  S                               02/12/2016       TELLER1
1891877          SUSILA KRISH                            02/12/2016       TELLER7
1891878          TARA PVT LTD                            02/12/2016       TELLER7
1891879          PK SMALL FIN PVT LTD                    02/12/2016       TELLER7
1891880          Neha Neha                               02/12/2016       SYSTELLER
1891881          HOLLYWOOD STUDIOS                       02/12/2016       TELLER13
1891882          CHANDU                                  02/12/2016       TELLER5
1891883          PRADEEP SINGH                           02/12/2016       SYSTELLER
1891884          FatherV H Neog                          02/12/2016       SYSTELLER
1891885          Bacha H George                          02/12/2016       SYSTELLER
1891886          sanjay sharma                           02/12/2016       SYSTELLER
1891887          Sanju Sanju                             02/12/2016       SYSTELLER
1891888          Devendra singh                          02/12/2016       SYSTELLER
1891889          sumit singh                             02/12/2016       SYSTELLER
1891890          DEEPAK T NIGHOT                         02/12/2016       SYSTELLER
1891891          Raju Raju                               02/12/2016       SYSTELLER
1891892          Baburao Baburao                         02/12/2016       SYSTELLER
1891893          Corp F Macallan                         02/12/2016       SYSTELLER
1891894          Pradeep Singh                           02/12/2016       SYSTELLER
1891895          JOOG Joly B                             02/12/2016       SYSTELLER
1891896          AUSD G BRO                              02/12/2016       SYSTELLER
1891897          FOrreighyt M John                       02/12/2016       SYSTELLER
1891898          Chacha Chaudhary                        02/12/2016       SYSTELLER
1891899          AMIT JOSHI                              02/12/2016       SUSHILM
1891900          Himanshu Chauhan                        02/12/2016       SYSTELLER
1891901          JOO G qw                                02/12/2016       SYSTELLER
1891902          Tayari singh                            02/12/2016       SYSTELLER
1891903          Kamal kant                              02/12/2016       SYSTELLER
1891904          Jayant Vaishnav                         02/12/2016       SYSTELLER
1891905          DEEPAKS T NIGHOT                        02/12/2016       SYSTELLER
1891906          virat kohli                             02/12/2016       SYSTELLER
1891907          Mohanada  kutapa                        02/12/2016       SYSTELLER
1891908          dipak nigot                             02/12/2016       SYSTELLER
1891909          DEV KUMAR SHARMA                        02/12/2016       SYSTELLER
1891910          sameer singh                            02/12/2016       SYSTELLER
1891911          Rani Chotala                            02/12/2016       SYSTELLER
1891912          risihi H sood                           02/12/2016       SYSTELLER
1891913          POFA AND CO                             02/12/2016       TELLER3
```

2.2. Batch Reports

Batch reports are automatically generated at the end of day (EOD) or beginning of day (BOD). Reports and advices can be requested from the **Report Request** (Fast Path: 7775) screen. Batch reports can only be generated using the system operator login.

The operator must run the cut-off process at the end of every day, before starting the end of the day for that day. This is to ensure that all transactions done through the on-line delivery channels are handed over to a log for batch processing. A fresh log is created for the next day's transactions. Here it is important to note that while the processing date from the point of view of EOD processing is still today, the on-line processing date has moved to the next processing date and the online transactions done after cut-off will be processed in the next day's EOD.

EOD refers to the processing required to be done for each functional module of **FLEXCUBE Retail** as well as some files that are generated for updating data in other local offices. The EOD Client option is used to take care of the system related batch processes of cutoff, BOD, EOD, monthly report generation and printing, file hand off, eligibility of the Relationship Pricing (RP), etc.

Beginning of the Day (BOD) process opens a new transaction day for the Bank. BOD as a process depends on EOD process for the previous working day. This means, if the EOD is not completed for a day, system will not allow the BOD for the next day to start.

List of Batch Reports:

- Customer_Information_Reports

Access

- Fast Path: EOD10
- Operator Process > EOD/BOD Operations > EOD Processing

To generate batch reports

1. Take Pre Cutoff Backup before processing the EOD.
2. Log in to the **FLEXCUBE Retail** application with a valid System Operator Login ID.
3. The **FLEXCUBE Retail** window appears.
4. Access the **EOD Client** (Fast Path: EOD10) screen.

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EOD Client

State	Process Name	Module Code	Status	Duration

Process Category:

Category Status:

Process Date:

Next Process Date:

Start Refresh Close

Field Description

Field Name	Description

Field Name	Description
Process Category	[Mandatory, Drop-Down]
	Select the category of the process to be performed from the drop-down list.
	The options are:

- End of Day: It is a process where a fixed set of shell or functionality are processed. A proper handoff of GL's to **FLEXCUBE** Corporate, Consolidation etc. is done in the EOD process. Interest related processing, GL Updations, Draw-Down, Sweep-Outs, TD part redemption due to Sweep-In instructions, report related processing are done during the EOD processing.

- Beginning Of Day: It is process where in some predefined functions are processed. The user can login in the system after the BOD is completed. The validation for BOD is that the previous day EOD should be completed. For e.g. TD Maturity, Standing Instruction (SI) Execution, etc.

- Cutoff: It is a process where the process date of the system is changed to the next working day as maintained in the bank calendar. All the transactions entered in the system, till the point of cutoff, are picked up for EOD processing. The validation for cutoff is that the previous day BOD should be completed.

- Transfer DB Scripts: This process was used earlier.

- Apply DB Scripts: This process was used earlier.

- Process CIF Handoff: This process is used to download the customers and related tables which are opened in other branch to the base branch of the customer. The validation for CIF handoff is that the previous day BOD should be completed.

- Schedule Extracts: It is a processed to extract specific schedule and to have a proper handoff to the interface.

- MONTHLY STATEMENTS: This process is used to generate the customer monthly statement in order to stream line the time during the actual EOM process. This process is run separately. This process can be run even after the BOD process next day.

- Handoff After EOD: It is a processed to extract specific schedule and to have a proper handoff to the interface.

- Elig Evaluation: It is a processed to evaluate the eligibility of the RVT schemes.

- File Handoff: It is a processed to extract specific schedule and to have a proper handoff to the interface.

- Automatic EFS for Converted Loan: This process is used to close the loan accounts with **Automatic EFS Date** falling on running day. If running of this process is skipped on a particular day, such accounts falling due for automatic closure on that day will be picked on next working day process. Future dated closure or back dated closure is not be supported. If the automatic closure date falls on a holiday, then such accounts will be picked up on the next working days process. All accounts

Field Name	Description
Category Status	[Mandatory, Drop-Down]
	Select the Category status from the drop-down list.
	The status can be as follows:
	- Yet to Start
	- Started
	- Aborted
	- Completed
Process Date	[Mandatory, Pick List, dd/mm/yyyy]
	Select the process date from the pick list.
	By default, this field displays the current process date for the selected process.
Next Process Date	[Mandatory, Pick List, dd/mm/yyyy]
	Select the next process date from the pick list.
	By default, this field displays the next logical working day on which the process has to be run.

Column Name	Description
State	[Display]
	This column displays a different color for different process state.
	The different color displayed are:
	- Green - Run
	- Red - Aborted
	- Default - Other Status (Complete, Yet to Start)
Process Name	[Display]
	This column displays the name of different processes which are performed.
Module Code	[Display]
	This column displays the code of the module on which the process is performed.

Column Name	Description
Status	[Display] This column displays the status of the process performed. The status can be as follows: • Yet to Start • Started • Aborted • Completed
Duration	[Display] This column displays the duration for which the process was running, or when was the process completed.

5. Select **Cutoff** from the **Process Category** drop-down list.

6. Select the appropriate parameters in the **EOD Client** screen.

7. Click the **Start** button to start the cutoff process.

8. On successful completion of cutoff process, the system displays the message "Category Successfully Completed".

9. Click the **OK** button.

10. Select **End of Day** from the **Process Category** drop-down list.

11. Click the **Start** button to start the EOD process.

12. On successful completion of EOD process, the system displays the message "Category Successfully Completed" and saves the reports in a folder in an appropriate location. For e.g. /home/wasadmin/USGapsSTR1/flexcube/host/runarea/rjsout.

Note: Once this is done, the operator should logout completely out of the system and login again. After the EOD Console is brought up again, the operator must check the process date displayed at the bottom right hand corner of the status bar below. The date should have moved to the next process date.

---

13. Take POSTEOD Backup for that process date before processing the BOD.

14. Select **Beginning of Day** from the **Process Category** drop-down list.

15. Click the **Start** button to start the EOD process.

16. On successful completion of BOD process, the system displays the message "Category Successfully Completed" and saves the reports in a folder in an appropriate location. For e.g. /home/wasadmin/USGapsSTR1/flexcube/host/runarea/rjsout.

17. Click the **OK** button.

18. Take POSTBOD Backup after executing the BOD.

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Customer Information

The customer information reports include those reports that are specific to the customers dormant status, basic detail changes, combined statements, etc.

List of Customer Information Reports:

- "CI001- Company Code Audit Trial" on page 20
- CI002- Welcome Letter for Grouped customers/accounts
- CI003 - Advice for Minor Attaining Majority
- "CI004 - Advice For Nomination Registration " on page 24
- "CI005 - Invalid Pan No report " on page 27
- CI006 - Invalid Pan No Advice
- "CI007 - Mobile Number and E-mail id Modifications Report" on page 29
- CI040 - Customer Type Change Report - Consolidated
- CI111 - Customer National ID/Name Changes Report
- CI112 - COMBINED STATEMENT OF ACCOUNTS
- "CI506 - Report for Nomination Registration " on page 33
- CI600 - Customer Deactivated Report

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CI001- Company Code Audit Trial

This report gives an audit of company codes.

Frequency

- Monthly

To perform Company Code Audit Trial

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Select the **Batch Reports** button.

3. Navigate through **Customer Information > Customer Information > CI001- Company Code Audit Trial.**

4. The system displays the **CI001- Company Code Audit Trial** report screen.

```
CI001 - COMPANY CODE AUDIT TRAIL REPORT                          [X]

Process Date[DD/MM/YYYY] :  11/04/2019
Branch :                   DEMO        [v]






                                                    [cursor]










                        [  View  ]
```

Field Description

Field Name	Description
Process Date[MM/DD/YYYY]	[Mandatory, mm/dd/yyyy] Type the date on which the report is processed. By default, the system displays the current process date.

Field Name	Description
Branch Code	[Mandatory, Drop-Down]
	Select the code of the branch for which the report needs to be viewed from the drop-down list.

5. Enter the appropriate parameters in the **CI001- Company Code Audit Trial** report screen.

6. Click the **View** button to view the report.

7. The system displays the **CI001- Company Code Audit Trial** report screen.

```
--------------------------------------------------------------------------------
Bank   : 765  AU Small Finance Bank              FLEXCUBE              Run Date :14-Mar-2017
Branch : 2001 Jaipur_Head Office        COMPANY CODE AUDIT TRAIL REPORT         Run Time : 7:05 AM
Op. Id : SYSOPER                             For 30-Apr-2017              Report No: CI001/  1
--------------------------------------------------------------------------------
Customer IdOld Company Code    New Company Code     Maker Id     Checker Id    Change Date   Full Name
--------------------------------------------------------------------------------
* * * No data for this Report * * *
```

8. Select the **Print** option from the **File** menu.

9. The system displays the **Print** dialog box.

10. Select the appropriate parameters and click the **OK** button.

CI003 - Advice for Minor Attaining Majority

The date of birth of a customer is maintained during customer creation process in the **Customer Addition** (Fast Path: 8053) option. As major customers have additional privileges over their account operation, branch needs to track cases where minor customers turn major.

This report displays the minor customers who have turned major on the previous day.

Frequency

- Daily (EOD)

To view and print the Advice for Minor Attaining Majority

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Select the **Batch Reports** button.

3. Navigate through **Customer Information > Customer Information > CI003 - Advice for Minor Attaining Majority.**

4. The system displays the **CI003 - Advice for Minor Attaining Majority** screen.

CI003 - Advice for Minor Attaining Majority

Process Date[DD/MM/YYYY] : 30/11/2010

Branch : TULSIANI - MUM

View

Field Description

Field Name	Description

Field Name	Description
Process Date[DD/MM/YYYY]	[Mandatory, dd/mm/yyyy] Type the date for which the report is processed. By default, the system displays the current process date.
Branch Code	[Mandatory, Drop-Down] Select the code of the branch for which the report needs to be viewed from the drop-down list.

5. Enter the appropriate parameters in the **CI003 - Advice for Minor Attaining Majority** screen.

6. Click the **View** button to view the report.

7. The system displays the **Advice for Minor Attaining Majority** screen.

```
Date: 31-10-2015


Mr AGRI 6 LOANS
OFSS
GO

MUMBAI 6558656456
MAHARASHTRA INDIA

Subject: Account(s) with DEMO Bank in 'Minor' capacity


Dear AGRI 6 LOANS

Thank you for banking with DEMO Bank.

We observe from our records, that you are the first applicant in the
account(s) held in capacity of 'Minor', under the cust id 605785.

Your date of birth as per Bank Records is 10-10-1997.

As you have now turned major (i.e. 18 years of age), we request you to visit
the nearest DEMO Bank branch accompanied by your guardian, to facilitate the
conversion of your account(s) with the Bank from 'Minor' to 'Major' status.

We request you to present the following documents at the Branch:

1. Proof of becoming major like Birth certificate, Passport etc
2. One passport size photograph
3. Photo identity proof like Passport, Pan Card, Election Card etc
4. Address proof like Passport, Ration card, Election card, Driving license
   etc
5. Letter addressed to the Branch Manager containing signature, photograph of
   the 'Minor now turned Major' and the revised mode of operation of the
   account(s).This letter should be signed by the guardian and other
   applicants (if any).

Assuring you of our best services at all times.



Thanking you


Yours sincerely


*** No data for this Report ***
```

8. Select the **Print** option from the **File** menu.

9. The system displays the **Print** dialog box.

10. Select the appropriate parameters and click the **OK** button.

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CI004 - Advice For Nomination Registration

This advice is sent to the customer to confirm the updation of nominee details as per the request. Nominee details updated on the account opening date will not be part of this advice. This advice is generated for the primary customers. The reference number in the advice is a combination of Customer ID and Nominee Maintenance date.
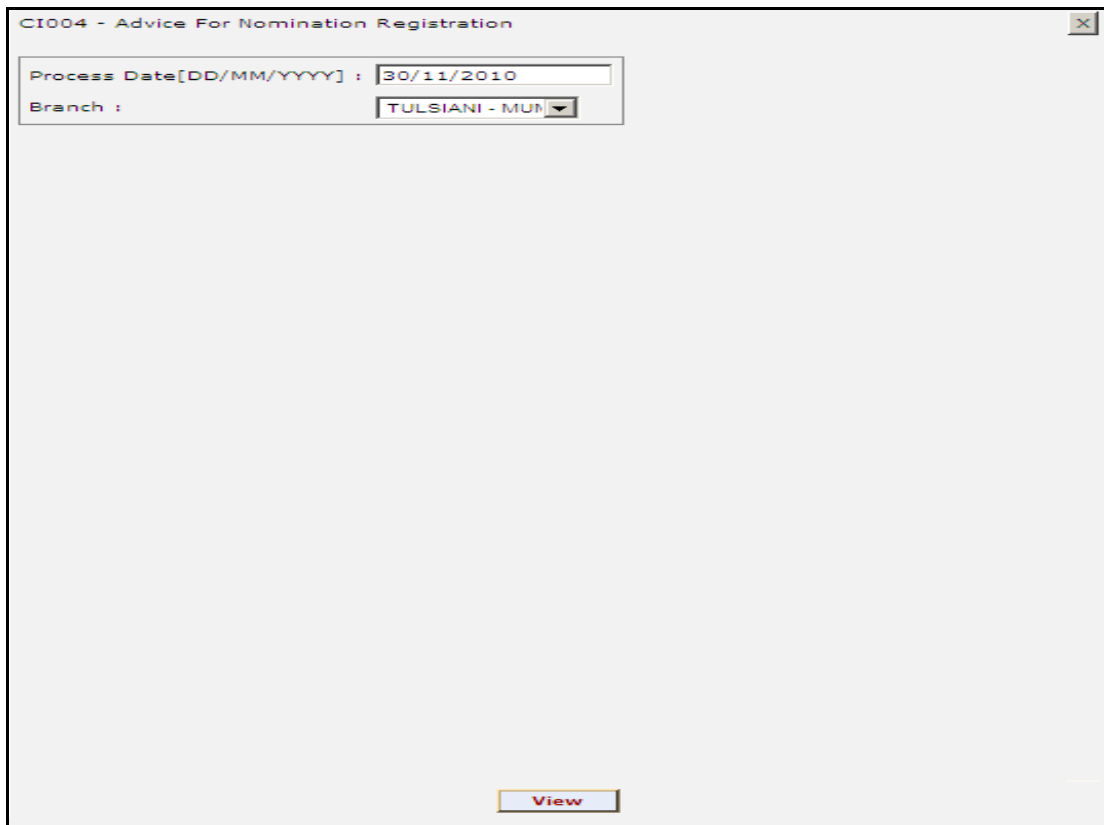
Frequency

- Daily (EOD)

To view and print the Advice For Nomination Registration

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Select the **Batch Reports** button.

3. Navigate through **Customer Information > Customer Information > CI004 - Advice For Nomination Registration.**

4. The system displays the **CI004 - Advice For Nomination Registration** screen.

CI004 - Advice for Nomination Registration

Field Description

Field Name	Description
Process Date[DD/MM/YYYY]	[Mandatory, dd/mm/yyyy] Type the date for which the report is processed. By default, the system displays the current process date.
Branch Code	[Mandatory, Drop-Down] Select the branch for which the report needs to be viewed from the drop-down list.

5. Enter the appropriate parameters in the **CI004 - Advice For Nomination Registration** screen.

6. Click the **View** button to view the report.

7. The system displays the **Advice For Nomination Registration** screen.

Nomination Advice for SDB Accounts

```
Date   :  14/03/2017


pankaj singh
asdfasdf


Jaipur
302039


Dear Customer,

Sub : Your Account No.      : 1762200110420311

We confirm having executed your nomination intructions with respect
to addition of new nominee

Name of Nominee     : vinay pratap

Sub: Nomination Addition Ref No : 1951632/30042017

Please quote the above Ref. No in all your future correspondence.


Thank you for banking with us.


Yours sincerely,










Date   :  14/03/2017


vikas singh
tdjhdththttttttttttttttttttttttt


Jaipur
302020
```

Nomination Advice for CASA/TD/RD Accounts

```
Date   :  18/07/2013


AJIT SREEDHARAN NAIR
FLAT  C-5-4 OAKYARD APTS
38TH CROSS OFF EAST END MAIN ROAD
9TH BLOCK JAYANAGAR
BANGALORE
560069



Dear Customer,

Sub : Your Account No.       : 50500000503732

we confirm having executed your nomination intructions with respect
to addition of new nominee

Name of Nominee     : AMRITHA NAIR

Sub: Nomination Addition Ref No : 476225/17072013

Please quote the above Ref. No in all your future correspondence.



Thank you for banking with us.



Yours sincerely,
```

8. Select the **Print** option from the **File** menu.

9. The system displays the **Print** dialog box.

10. Select the appropriate parameters and click the **OK** button.

CI005 - Invalid Pan No report

This report provides the details of the updates for rejected PAN number through the customer generic upload functionality.
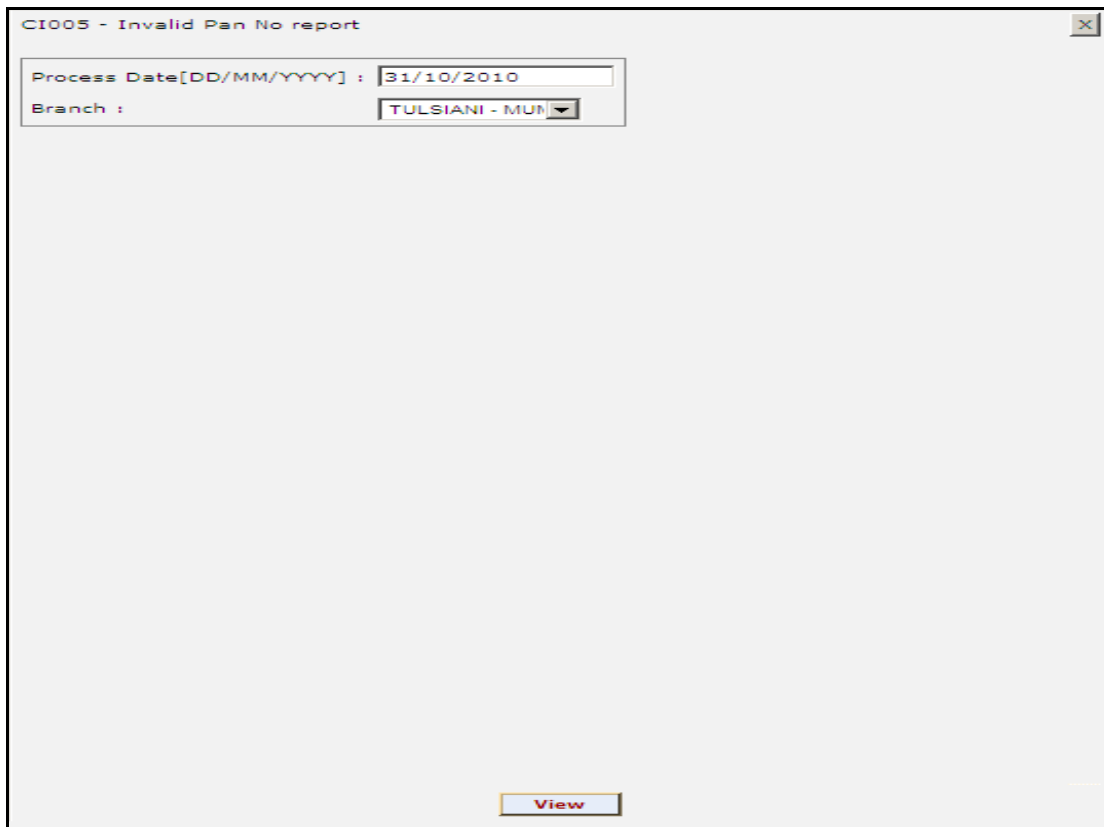
This report gives information about Customer ID, Existing Pan Number, Pan Number, Resultant Tax Rate, Customer Name, Address 1, Address 2, Address 3, City, State, Zip, and Email ID.

Frequency

- Daily (EOD)

To view and print the Invalid Pan No report

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Select the **Batch Reports** button.

3. Navigate through **Customer Information > Customer Information > CI005 - Invalid Pan No report.**

4. The system displays the **CI005 - Invalid Pan No report** screen.

Field Description

Field Name	Description

Field Name	Description
Process Date[DD/MM/YYYY]	[Mandatory, dd/mm/yyyy] Type the date for which the report is processed. By default, the system displays the current process date.
Branch Code	[Mandatory, Drop-Down] Select the branch for which the report needs to be viewed from the drop-down list.

5. Enter the appropriate parameters in the **CI005 - Invalid Pan No report** screen.

6. Click the **View** button to view the report.

7. The system displays the **Invalid Pan No report** screen.

```
Bank    :240  DEMO BANK                                    F L E X C U B E                      Run Date  : 09
Branch :560  DEMO CLEARING BRANCH                         Invalid PAN No. List                   Run Time  : 7:02 PM
Op. Id :SYSOPER                                              For 31-Mar-2010                      Report No : CI005/ 1

---------------------------------------------------------------------------------------------------------------------
Customer Id  Exist PAN No. PAN number  Resultant Tax rate  Customer Name   Address 1  Address 2      Address 3         City     State      Zip      Email ID
---------------------------------------------------------------------------------------------------------------------
 50000001                   10.00               N            N                                              CALICUT  KERALA     8569546  XYZ@gmail.com

 50000003  AGKJL7689P       10.00               NITHYA1      A1         27 LAKE VIEW  28 DOWNING STREET  CHENNAI  TAMIL NADU 400023

 50000004                   10.00               NITHYA2      bandra     worli sea link 30 DOWNING STREET  CHENNAI  TAMIL NADU 400024

 50000004                   10.00               NITHYA2      bandra     worli sea link 30 DOWNING STREET  CHENNAI  TAMIL NADU 400024

 50000008                   10.00               NITHYA6      A6         32 LAKE VIEW  33 DOWNING STREET  CHENNAI  TAMIL NADU 400028

 50000009                   10.00               NITHYA7      A7         33 LAKE VIEW  34 DOWNING STREET  CHENNAI  TAMIL NADU 400029

 50000009                   10.00               NITHYA7      A7         33 LAKE VIEW  34 DOWNING STREET  CHENNAI  TAMIL NADU 400029

 50000010                   10.00               NITHYA9      A9         35 LAKE VIEW  36 DOWNING STREET  CHENNAI  TAMIL NADU 400031

 50000010                   10.00               NITHYA9      A9         35 LAKE VIEW  36 DOWNING STREET  CHENNAI  TAMIL NADU 400031
---------------------------------------------------------------------------------------------------------------------
Bank    :240  DEMO BANK
Branch :560  DEMO CLEARING BRANCH
Op. Id :SYSOPER

---------------------------------------------------------------------------------------------------------------------
Customer Id  Exist PAN No. PAN number  Resultant Tax rate  Customer Name  Address 1   Address 2      Address 3        City     State      Zip     Email ID
---------------------------------------------------------------------------------------------------------------------
 50000053  AGKJL7689P       10.00               SHYAM24      A49        75 LAKE VIEW  76 DOWNING STREET CHENNAI  TAMIL NADU 400071

 50000249                   10.00               EOD          ORACLE                                         MUMBAI   MAHARASHTRA 54545  jitu.jij@oracle.com
---------------------------------------------------------------------------------------------------------------------


                                    * * *  End Of Report  *
```
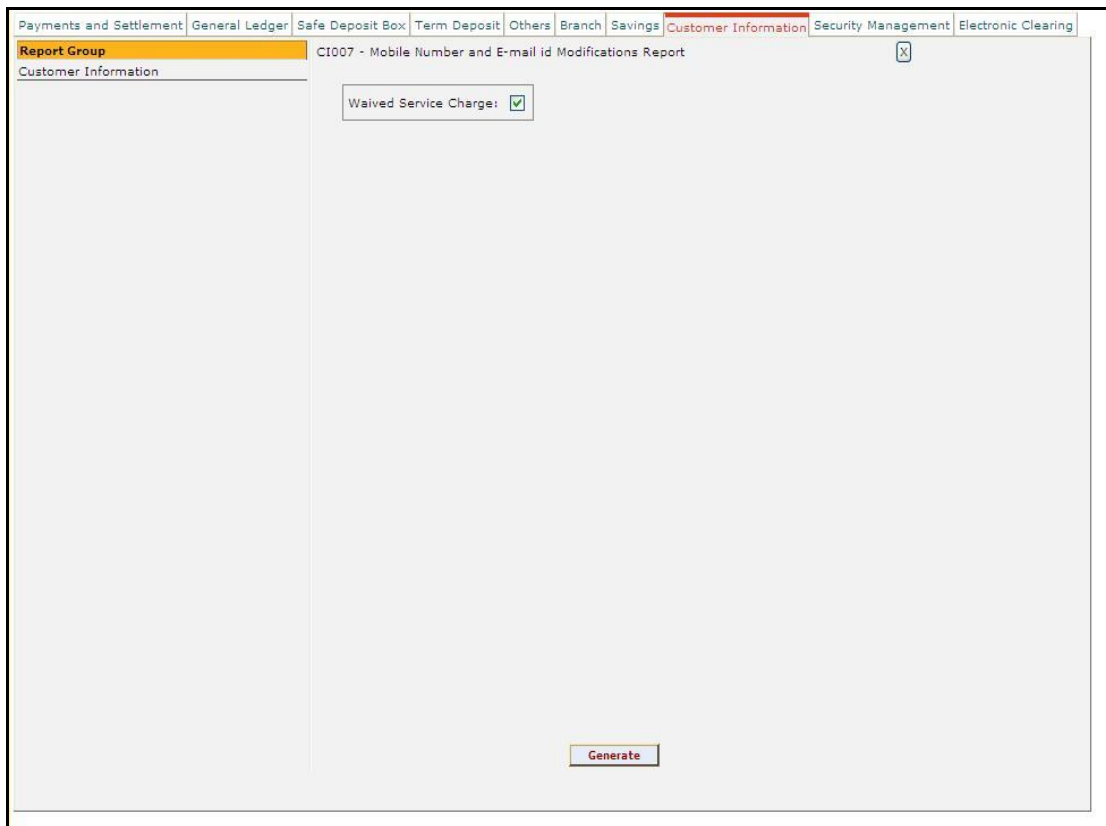
8. Select the **Print** option from the **File** menu.

9. The system displays the **Print** dialog box.

10. Select the appropriate parameters and click the **OK** button.

CI007 - Mobile Number and E-mail id Modifications Report

Mobile Number and E-mail id Modifications Report will provide the summary of the entire mobile number and email id modifications and whether alerts were logged against each modification. Hence, the total number of modifications should tally with the total number of alerts sent via SMS and Email.

To generate Mobile Number and E-mail id Modifications Report

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Ensure that the **Adhoc Reports** button is selected.

3. Navigate through **Customer Information > CI007 - Mobile Number and E-mail id Modifications Report.**

4. The system displays the **CI007 - Mobile Number and E-mail id Modifications Report** screen.

| Payments and Settlement | General Ledger | Safe Deposit Box | Term Deposit | Others | Branch | Savings | Customer Information | Security Management | Electronic Clearing |

| Report Group | CI007 - Mobile Number and E-mail id Modifications Report | [X] |
| Customer Information | |

Waived Service Charge: ☑

Generate

Field Description

Field Name	Description
Waived Service Charge	[Optional, Check Box]
	Select the check box to waive the service charge.

5. Select the **Waived Service Charge** checkbox in the **CI007 - Mobile Number and E-mail id Modifications Report** screen.

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6. Click the **Generate** button.

7. The system displays the message "Report Request Submitted". Click the **OK** button.

8. The system generates the **Mobile Number and E-mail id Modifications Report**. For reference, a specimen of the report generated is given below:

The report includes below mentioned fields:

- Mobile Number Modifications
- Email ID modifications
- Both Mobile and Email ID modification
- SMS Alerts processed
- Email Alerts processed
- SMS Alerts unprocessed
- Email Alerts unprocessed

```
Bank   : 532  DEMO BANK LIMITED                          FLEXCUBE                        Run Date  :  28-SEP-2016
User Id: TSAJAL                      Summary Report of Mobile Number and E-mail id Modifications       Run Time  :   2:20 PM
Branch : 4    NARIMAN POINT, MUMBAI                    FOR : 31-May-2017                 Report No :  CI007/1


Mobile Number  Modifications          -   3
Email ID modifications                -   0
Both Mobile and Email ID modification -   0

SMS Alerts processed                  -   6
Email Alerts processed                -   3

SMS Alerts unprocessed                -   0
Email Alerts unprocessed              -   0


                                        *** End of report ***
```

CI040 - Customer Type Change Report - Consolidated

This report provides list of all customers for whom customer type is changed in current days BOD. The records in this report will be sorted in ascending order of customer id and grouped based on customer home branch. Multiple records will appear for the same customer id based on the number of accounts under the customer for which modifications for TD Payout/CASA sweep out/CASA SI has been performed.

Frequency

- Daily (EOD)

To view and print the Customer Type Change Report - Consolidated

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Select the **Batch Reports** button.

3. Navigate through **Customer Information > CI040 - Customer Type Change Report - Consolidated.**

4. The system displays the **CI040 - Customer Type Change Report - Consolidated** report screen.

CI040 - Customer Type Change Report - Consolidated

Process Date[DD/MM/YYYY] : 03/04/2017
Branch : DEMO 2

View

5. Enter the appropriate parameters in the **CI040 - Customer Type Change Report - Consolidated** report screen.

6. Click the **View** button to view the report.

7. The system displays the **CI040 - Customer Type Change Report - Consolidated** report screen.

```
Bank   : 532  DEMO BANK LIMITED                              FLEXCUBE                        Run Date  :  28-SEP-2016
User Id: TSAJAL                        Summary Report of Mobile Number and E-mail id Modifications      Run Time  :  2:20 PM
Branch : 4    NARIMAN POINT, MUMBAI                        FOR : 31-May-2017                   Report No :  CI007/1
_____


Mobile Number  Modifications              -  3
Email ID modifications                     -  0
Both Mobile and Email ID modification      -  0

SMS Alerts processed                       -  6
Email Alerts processed                     -  3

SMS Alerts unprocessed                     -  0
Email Alerts unprocessed                   -  0

_____
                                         *** End of report ***
```
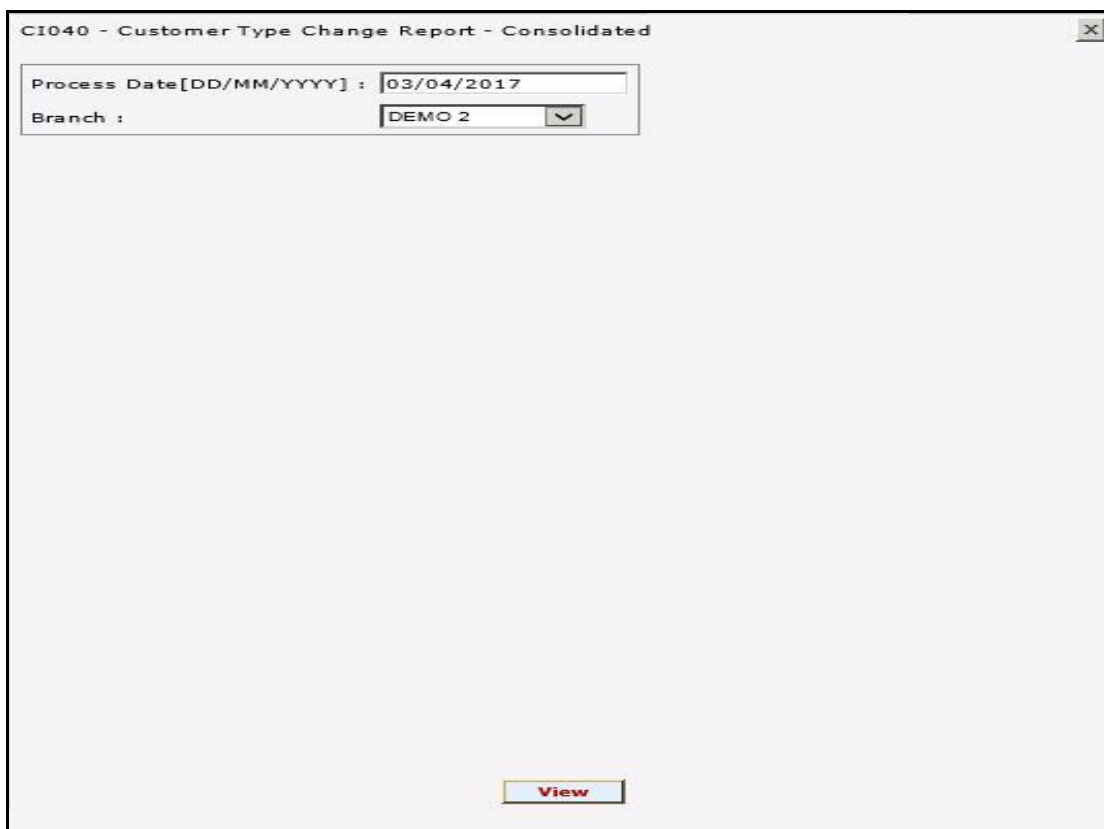
8. Select the **Print** option from the **File** menu.

9. The system displays the **Print** dialog box.

10. Select the appropriate parameters and click the **OK** button.

CI506 - Report for Nomination Registration

This report provides the nomination details changed (modified/deleted) on the previous day. The log is created whenever the nominee details are changed. The report indicates if there are any modification or deletion to the nomination.
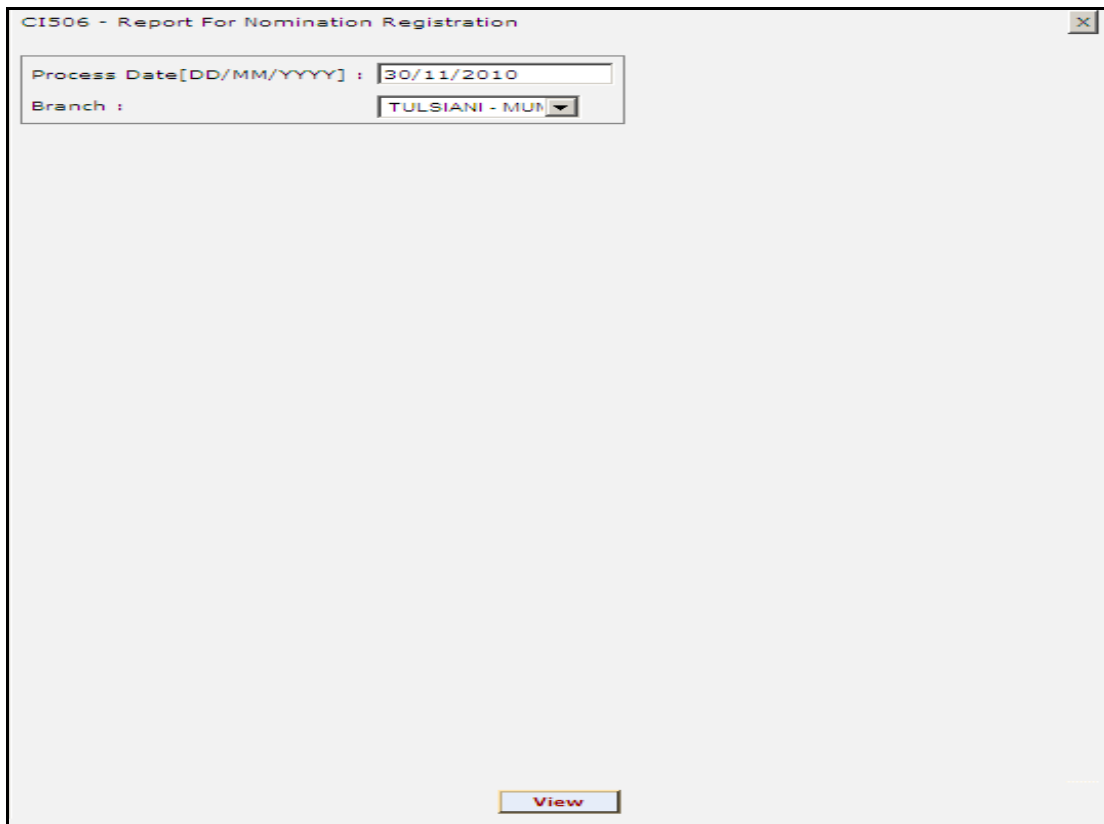
This report provides information on Account Number, Customer ID, Customer Name, Nominee Name, Date, Inputter, Authorizer, Action.

Frequency

- Daily (EOD)

To view and print the report For Nomination Registration

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Select the **Batch Reports** button.

3. Navigate through **Customer Information > Customer Information > CI506 - Report For Nomination Registration.**

4. The system displays the **CI506 - Report For Nomination Registration** screen.

Field Description

Field Name	Description

Field Name	Description
Process Date[DD/MM/YYYY]	[Mandatory, dd/mm/yyyy] Type the date for which the report is processed. By default, the system displays the current process date.
Branch Code	[Mandatory, Drop-Down] Select the branch for which the report needs to be viewed from the drop-down list.

5. Enter the appropriate parameters in the **CI506 - Report For Nomination Registration**.

6. Click the **View** button to view the report.

7. The system displays the **Report For Nomination Registration** screen.

```
Bank   : 765   AU Small Finance Bank              F L E X C U B E                    Run Date : 14-MAR-2017
Branch : 2001  Jaipur Head Office          Nomination Name Modification Register     Run Time : 7:05 AM
Op. Id : SYSOPER                                 For 30-Apr-2017                     Report No: CI506/1
------------------------------------------------------------------------------------------------------------

Account No     Customer   Customer Name                 Nominee Name               Date   Inputter   Authorizer  Action
                  ID
------------------------------------------------------------------------------------------------------------


------------------------------------------------------------------------------------------------------------
                                         *** No data for this Report ***
------------------------------------------------------------------------------------------------------------
```

8. Select the **Print** option from the **File** menu.

9. The system displays the **Print** dialog box.

10. Select the appropriate parameters and click the **OK** button.

CI600 - Customer Deactivated Report

This report lists all the deactivated customers as on the report date like Customers with NO accounts linked to it, Customers with CLOSED Accounts linked to it, and Customers with OPEN TD Accounts but no deposit under it. This report provide all the details of the customer including Customer ID, Full Name, Ethnic Code Marital Status, Addresses (1 to 3), City, State, Zip, and Category of Classification.

Frequency

- Daily (EOD)

To view and print the report For Nomination Registration

1. Access the **Report Request** (Fast Path: 7775) screen.

2. Select the **Batch Reports** button.

3. Navigate through **Customer Information > Customer Information > CI600 - Customer Deactivated Report.**

4. The system displays the **CI600 - Customer Deactivated Report** screen.

Field Description

Field Name	Description

Field Name	Description
Process Date[DD/MM/YYYY]	[Mandatory, dd/mm/yyyy]
	Type the date for which the report is processed.
	By default, the system displays the current process date.
Branch Code	[Mandatory, Drop-Down]
	Select the branch for which the report needs to be viewed from the drop-down list.

5. Enter the appropriate parameters in the **CI600 - Customer Deactivated Report**.

6. Click the **View** button to view the report.

7. The system displays the **Customer Deactivated Report** screen.

```
Bank  : 240     DEMO BANK LIMITED                                    FLEXCUBE
Branch : 9999    DEMO                                          Customer Deactivated Report
Op. Id : SYSOPER                                                  For 31-Dec-2016

Customer Id  Full Name                    Ethnic Code  Marital Status  Address1              Address2              Address3              City
606433       MIAS M MIASSURNAME           0                            SS                                                                PUNE
606434       VICKY TEST 23078528          0            Single          1                     1                                           IND
606436       CUST CUST1 CUST01            1            Married         bhavdhan(*&^&^^%%^    pune(^%^0%$0_          india(#$^%#&(&)!@#*&   PUNE
606440       PREETHAM PULIKKAL            0                            807, Model Towers     Model village                               MUMBA
606443       AJAY K SHAH                  0                            mUMBAI                mUMBAI                                      MUMBA
606444       LAKHAN CHHABRIYA             0            Single          124, AG Towers        Model village                               MUMBA
606445       LAKHAN CHHABRIYA             0                            987, Trenton Park     New jersey                                  MUMBA
606446       ROBERT DE NIRO               1            Single          malad east                                                        MUMBA
606447       TOM TEST                     1            Single          ind                                                               IND
606448       JOHN NEWMAN                  1            Married         kandivali                                                         MUMBA
606449       KARUNAAAAAAAKARRRRRRR SHIVA PATLOLLAAAAA0                 sdfds                                                             PUNE
606450       AARUSH AARUSH_NEW            1                            jksfdhas                                                          PUNE
606451       CORP1                        0                            ga.                                                               MUMBA
606460       UMIT UMIT ANUND              0                            19                    SATHA SIVAM ST        TELUNGUPALAYAM        BANGA
606461       VIJET VIJET SELVIRAJ         0            Married         14-5                  THIRUVEKADAM STREET   TELUNGUPALAYAM        BANGA
606462       UMWT UMWT ANUND              0                            19                    SATHA SIVAM ST        TELUNGUPALAYAM        BANGA
606463       AJAY KUMAR    GUPTA 2 GHJGSEF 54  1       Single          gokuldham                                                         MUMBA
606465       AAYUSHI GUPTA AAYUSHI GUPTA AAYUSHI GUPTA0                gokuldham                                                         MUMBA
606466        AISHA GUPTA AISHA GUPTA AISHA  0         Married         GOKULDHAM                                                         MUMBA
606467       CHAITANYA  W                 0                            pune                                                              PUNE
606468       AAYUSHI GUPTA AISHA          0                            gokuldham                                                         MUMBA
606469       test test 1                  1            Single          TESTING ADDRESS 11    TESTING ADDRESS 12                          NIMBA
606470       test 2                       1            Single          TESTING ADDRESS 21    TESTING ADDRESS 22                          NIMBA
606471       test 3                       1            Single          TESTING ADDRESS 1     TESTING ADDRESS 2                           NIMBA
606472       SUSHMA SADGURUDATTA FADTARE SHMA SADGURUD1  Single        mumbai                                                            MUMBA
```

8. Select the **Print** option from the **File** menu.

9. The system displays the **Print** dialog box.

10. Select the appropriate parameters and click the **OK** button.